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ADM-10.5

DD/ST#3403-65

28 June 1965

MEMORANDUM FOR: Intelligence Assistant Directors  
ODDI Staff Chiefs

SUBJECT: Change in Designation of Certain  
Senior DDI Officers

1. Effective 1 July, the head of office in the Directorate for Intelligence who has been designated Assistant Director will use the designation Director; one designated Deputy Assistant Director will become Deputy Director. The term Assistant Director will not be used. Under the new arrangement, heads of subordinate components (staff, division, branch, section) will continue to be called Chief.

2. Thus reference to an office head in correspondence or otherwise will, for example in the case of ONE, be: Director of National Estimates.

3. To identify the official unambiguously as head of office when initials are used, the form will be: D/OCI.

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PAUL A. BOREL

Assistant Deputy Director for Intelligence

cc: Executive Director-Comptroller  
Deputy Director for Support

PABorel:nl

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